



Austin Fire Fighters Relief and Retirement Fund
4101 Parkstone Heights Drive, Suite 270
Austin, TX 78746
Telephone: (512) 454-9567

TO: Fire Fighters' Pension Board
FROM: Bill Stefka, Administrator
DATE January 22, 2021

RE: The regular pension board meeting to be held on **Tuesday, January 26 at 9:00 a.m.** The meeting will be conducted through a telephone conference call. The telephone conference call meeting will be open to the public through the **toll-free dial-in number 408-418-9388 with access code 126 798 1318 and meeting password Jan2021 (by phone 5262021).**

Attached are the following items:

1. Agenda for the regular meeting to be held on January 26, 2021 (P.2)
2. Minutes of the regular meeting held on December 21, 2020 (P.3-5)
3. Fund Rules Review (P.7-34)
4. Code of Ethics Review (P.35-41)
5. 2020 Refunds (P.42)
6. December Financials and Roadmap (P.43-50)

We welcome our newly elected Board Trustee, Doug Fowler, who will begin his 3 year term at this meeting. Per our pension statute the Board is scheduled to elect a Vice Chair from among their number. That will be the first order of business for the meeting. We will probably have Lori Messer, with LCG, join in for an update for agenda item 5. I believe Jeremy's progress notes on the study were provided in an earlier email. Chuck Campbell and Alyca Riley will review items 6 and 7. Agenda item 8 is just to acknowledge the refunds to non-vested terminated firefighters for Calendar Year 2020. This is an item the auditors prefer the Board to acknowledge each year.

If you have any questions, please contact our office.

Sincerely,
William E. Stefka
Administrator



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AGENDA

AUSTIN FIREFIGHTERS RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MEETING

TUESDAY, JANUARY 26, 2020 AT 9:00 AM

Pursuant to the Governor's suspension of certain provisions of the Texas Open Meetings Act in response to the COVID-19 pandemic, this meeting will not be held at a physical location but will be conducted through a telephone conference call. The telephone conference call meeting will be open to the public through the **toll-free dial-in number 408-418-9388** with **access code 126 798 1318** and **meeting password Jan2021 (by phone 5262021)**. Some non-routine agenda items will have the trustee or individual who requested the item in parentheses.

Public Comments

Members of the public who are attending the meeting by phone will be asked to identify themselves during this portion of the agenda and indicate their desire to speak. Public comments will be received during this portion of the meeting. Please try to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

To Approve

1. Vice-Chair election
2. Minutes of the regular meeting on December 21, 2020
3. Service retirement benefits for three applicants and three beneficiaries

To Discuss and Possibly Act On

4. Vacant Trustee Election Update
5. Compensation Study Update
6. Restatement of Fund Rules, including election processes (Chuck Campbell and Alyca Garrison)
7. Code of Ethics Review (Chuck Campbell and Alyca Garrison)
8. 2020 Refunds

To Discuss

9. Financial statements, transaction, and fund expense reports
10. Roadmap for future meetings
11. Call for future items

BOARD MEMBERS

Mayor Steve Adler, Chair
Belinda Weaver, Treasurer
Jeremy E. Burke, Trustee
Doug Fowler, Trustee
Bill Stefka, Administrator

The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.