



**Austin Fire Fighters Relief and Retirement Fund**

4101 Parkstone Heights Drive, Suite 270

Austin, TX 78746

Telephone: (512) 454-9567

TO: Fire Fighters' Pension Board

FROM: Bill Stefka, Administrator

DATE March 25, 2020

RE: The regular pension board meeting to be held on **Monday, March 30, 2020 at 9:00 a.m.** The meeting will be conducted through a telephone conference call. The telephone conference call meeting will be open to the public through the **toll-free dial-in number 408-418-9388 with access code 628 122 138 and attendee ID number # (pound symbol).**

Attached are the following items:

1. Agenda for the regular meeting to be held March 30, 2020 (P. 1)
2. Minutes of the regular meeting held February 24, 2020 (P. 4-6)
3. Second reading of the Governance Policy (P. 9-21)
4. Balance Sheet for February 2020 (P. 23-24)
5. General Ledger (check detail) for February 2020 (P. 25-26)
6. Profit and Loss Statement for February 2020 (P. 27-28)

Meketa's Leo Festino and Aaron Lally plan to call in to the meeting to discuss agenda item 5 regarding their rebalancing plan.

We will be hosting the meeting through Webex. You will receive an email invitation with all necessary information for joining the meeting, as well as, the board packet. If you need further assistance with this, please do not hesitate to reach out to office staff. You may also refer to the following instructional videos as well:

- [How to join a Webex Meeting from the Email invite](#)
- [How to join a Webex Meeting from an iPhone](#)
- [How to join a Webex Meeting from an Android](#)

If you choose to call in to the meeting, please state your name for all to hear. Your call-in name will be updated for other members in the meeting. Members of the public who choose to join the meeting by phone will be asked to identify themselves.

If you have any questions, please contact our office.

Sincerely,  
William E. Stefka  
Administrator



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**AGENDA**  
**AUSTIN FIREFIGHTERS RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MEETING**  
**MONDAY, MARCH 30, 2020 AT 9:00 AM**

Pursuant to the Governor's suspension of certain provisions of the Texas Open Meetings Act in response to the COVID-19 disaster, this meeting will not be held at a physical location, but will be conducted through a telephone conference call. The telephone conference call meeting will be open to the public through the toll-free dial-in number 408-418-9388 with access code 628 122 138 and attendee ID number # (pound symbol).

**Public Comments**

Members of the public who are attending the meeting by phone will be asked to identify themselves during this portion of the agenda and indicate their desire to speak. Public comments will be received during this portion of the meeting. Please try to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

**To Approve**

1. Minutes of the regular meeting on February 24, 2020
2. Service retirement benefits for five applicants
3. Children's benefits for one deceased member

**To Discuss and Possibly Act On**

4. Second reading of Governance Policy
5. Conference call with Meketa regarding their rebalancing plan

**To Discuss**

6. Roadmap for future meetings
7. Financial statements, transaction, and fund expense reports
8. Call for future items

**BOARD MEMBERS**

Mayor Steve Adler, Chair  
Keith A. Johnson, Vice-Chair  
Belinda Weaver, Treasurer  
Jeremy E. Burke, Trustee  
Brad C. Landi, Trustee  
Bill Stefka, Administrator

*The Board of Trustees of the Austin Firefighters Relief and Retirement Fund may meet in Executive Session on any item listed above in accordance with and as authorized by the Texas Open Meetings Act, Texas Government Code Ch. 551.*

*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please contact our office at (512) 454-9567 for additional information; TTY users route through Relay Texas at 711.*