



*Austin Fire Fighters
Relief And Retirement Fund*

4101 Parkstone Heights Drive, Suite 270

Austin, Texas 78746

Telephone: (512) 454-9567

TO: Fire Fighters' Pension Board

FROM: Bill Stefka, Administrator

DATE January 25, 2019

RE: The regular pension board meeting to be held on **Monday, January 28, 2019 at 9:00 a.m.** The meeting will be held at the fire fighters' pension office, 4101 Parkstone Heights Drive, Suite 270, Austin, Texas

Attached are the following items:

1. Agenda for the regular meeting to be held January 28, 2019 (P. 1)
2. Minutes of the regular meeting held December 17, 2018 (Pg.2-3)
3. Profit and Loss Statement for December 2018 (Separate attachment)
5. Balance Sheet for December 2018 (Separate attachment)
6. General Ledger (check detail) for December 2018 (Separate attachment)

Chuck Campbell plans to attend to discuss agenda items 7, and 9 – 11. Agenda item 4 will allow the retirees to remain anonymous in keeping with confidentiality matters as discussed at the last meeting.

If you have any questions, please contact our office.

Sincerely,

William E. Stefka

Administrator

BOARD MEETING AGENDA
AUSTIN FIRE FIGHTERS' RELIEF AND RETIREMENT FUND

For the pension board meeting to be held **Monday, January 28, 2019**, at **9:00 a.m.** The regular meeting will be held at the fire fighters' pension office, 4101 Parkstone Heights Drive, Suite 270, Austin, Texas.

Public Comments:

Public Comments – Attendees who desire to address the Board of Trustees on any matter may sign up to do so prior to this meeting. (A sign-up sheet will be available at the meeting.) Public comments will be received during this portion of the meeting. Please try to limit comments to 3 minutes. No discussion or action will be taken by the Board during public comments.

To Approve:

1. Appointment of the sole nominee to serve as pension board trustee whose term will be January 2019 through December 2021
2. Election of the Board Vice-Chair
3. Minutes of the regular meeting held December 17, 2018
4. Ratification of December retirement benefits

To Discuss And Possibly Take Action On:

5. Acknowledge refund of contributions and interest to terminated firefighters during 2018
6. Attendance and funding for future educational seminars and conferences
7. Annual review of the plan's ethics policy
8. Pension Administration Software review and pricing
9. AFRS website update
10. Disability policy and procedures (This item may go into closed session pursuant to Texas Government Code Section 551.071 consultation with attorney)
11. Administrative employees' benefits (This item may go into closed session pursuant to Texas Government Code Section 551.074 to discuss personnel matters and consultation with attorney)

To Discuss:

12. Financial statements, transaction, and fund expense reports
13. Call for future agenda items and other business

BOARD MEMBERS

Mayor Steve Adler, Chair
Keith A. Johnson, Vice-Chair
Belinda Weaver, Treasurer
Jeremy E. Burke, Trustee
Brad C. Landi, Trustee

Bill Stefka

Bill Stefka,
Administrator
Austin Fire Fighters Pension Fund
(512) 454-9567

Posted:
January 23, 2019
1:00 p.m.